



Collections Department
211 W. Iron Ave.
Salina, KS 67401
(785) 309-5776

PROVISIONAL RECEIPT

I, _____, state that I am the owner, or legal representative for the owner, of the object(s) listed below, and that I intend to make an unconditional and irrevocable gift of such objects to the Smoky Hill Museum to use at its discretion and in accordance with its policy and procedure. I do this of my own free will and understand that I will be notified once the committee has made its decision. If accepted, I will be issued a Deed of Gift transferring all ownership. If not accepted, please note preference at bottom of provisional receipt.

Donor or Donor Representative Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

Donor Signature _____ Date _____

Museum Representative's Signature _____

Object:

_____ Purchased Inherited Handmade Other _____

From/By Whom? _____ How are you related? _____

_____ Purchased Inherited Handmade Other _____

From/By Whom? _____ How are you related? _____

_____ Purchased Inherited Handmade Other _____

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_____ Purchased Inherited Handmade Other _____

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_____ Purchased Inherited Handmade Other _____

From/By Whom? _____ How are you related? _____

_____ Purchased Inherited Handmade Other _____

From/By Whom? _____ How are you related? _____

_____ Purchased Inherited Handmade Other _____

From/By Whom? _____ How are you related? _____

If an item is not accepted by the Collections Committee, please indicate your preference:

DISPOSED

RETURNED TO YOU -- I understand that if I do not reclaim my donation -- within 60 days of receiving notification of the committee's decision that museum representatives may dispose of my donation in a manner they deem appropriate.

_____ [initial] and _____ [date]

The objects listed on the face of this receipt have been submitted for review to the Smoky Hill Museum's Collections Committee for its use and for the benefit of the people of Salina and Saline County. This receipt will acknowledge that the Smoky Hill Museum received all items listed and that the Collections Committee shall determine whether or not to accept these objects as a gift.

Upon issuance of a Deed of Gift by the Smoky Hill Museum, the object(s) acknowledged from the list shall be deemed accepted as gift by the Museum and shall thereafter be the property of the City of Salina. The donor may withdraw, revoke, or rescind his or her intention to make a gift of any or all objects listed by notifying the Museum in writing prior to the issuance of such acknowledgment and such objects shall be returned to the donor.

Those objects accepted as gifts by the Smoky Hill Museum will be cared for in accordance to the Museum's Collections policy.

If you claim a deduction for a charitable contribution of property, you are responsible for determining the requirements of the Internal Revenue Service. If an appraisal is needed, the donor is responsible for arranging an independent appraisal. Staff members of the Smoky Hill Museum do not appraise or assign a monetary value on donated items.